

**Minutes of Meeting of the HOC GemLife Pacific Paradise
Held in the Clubhouse Conference Room
On the 10th of December 2024**

Chairperson Shane Storer welcomed Committee Members, thanked everyone for their attendance and opened the meeting at 9.28 am.

Present: Shane Storer (Chairperson), Mary Earnshaw (Secretary), Tanneke Booth (Treasurer), John Harvey, Gary Savill (via facetime) Richard Armstrong (for Bar Manager) and Sue Storey (Social Committee)

Apologies: Ian Nichol, Amanda McDowell and Lyndell Armstrong

Committee Reports accepted:

Disseminated prior to meeting

Accepted:	Moved: Tanneke Booth Seconded: John Harvey
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Bar Managers (BM) Report

Discussion	Action	Who	Status
Cost Review	HOC to continue monitoring Bar Profits.	HOC	Ongoing
Request for double power point for Bar area. Approved by PM.	PM to liaise with the Bar Manager as to the appropriate position to install the double power point and advise installation date. Follow up with PM as to installation date.	Secretary	Ongoing
Glasses being damaged on the trays in the glass washer as unstable in the trays. Glasses also hard to dry without breakage once out of the washer.	Suggest investigating the use of plastic glasses or try and find a product to put in the washing trays to stabilise the tray and prevent breakage.	Bar Manager	Ongoing

Social Committee (SC) Report: Discussion from Report.

Given the resignations as presented to the HOC, the Chairperson sincerely thanked Sue Storey and resigning members of the Social Committee for their dedication and hard work over the past years and wished them well in "Retirement".

Discussion	Action	Who	Status
Training on operation of kitchen equipment.	5 SC members and Tanneke Booth received equipment training with Matt 2/12/24 .		Closed
Ongoing BBQ events Will commence in 2025 with Australia Day celebrations. It is planned the BBQ will be accompanied with a Bush Dance.	SC to keep HOC informed.	SC	Ongoing
Raffles: SC looking at a new ticketing system via the TV.	SC to keep the HOC informed.	SC	Ongoing

Discussion	Action	Who	Status
Change of ownership of SC Bank cards after 26 th January 2025.	Outgoing Committee to relinquish their bank cards to the HOC to be destroyed after 26 th January. New Committee will be in place prior to the 26 th of January 2025.	Treasurer	Ongoing

SC and BM left the meeting at 09.45 am

Lawn Bowls:

Discussion	Action	Who	Status
Fans or air conditioning for Lawn Bowls area. This area is extremely hot and humid even with windows open as there is no through airflow. Residents are requesting GemLife consider installing industrial type ceiling fans or air conditioning to this area as a matter of urgency.	Approach the Park Owner via email request.	Secretary	Open

Gardening Gems: As submitted

Acceptance of Previous Meeting Minutes.

Accepted: Minutes of HOC Meeting 13 th November 2024.	Moved: John Harvey Seconded: Tanneke Booth
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Treasurer's Report

Accepted: Treasurers Report	Moved: Mary Earnshaw Seconded: Shane Storer
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Secretary's Report

Accepted: Secretary Report	Moved: Tanneke Booth Seconded: John Harvey
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Update from Previous Meeting

Discussion	Action	Who	Status
Country Club Guidelines	Still waiting on Guidelines from Park Owner	Secretary	Ongoing
Update on GemLife full liquor licence application.	Secretary has been following up with GemLife. No confirmed answers as yet.	Secretary	Ongoing
Positioning of Pool Tables.	Table and lights repositioned. Cue rack to be relocated. Discussed at PM Meeting.	Secretary	Ongoing
Workshop Set Up. EOI sent with 4 Supervisors confirmed and 3 workshop helpers. Why is there a need for architects to be involved in a simple conversion of space and seek clarification?	Liaise with PO as to timeframes and layout. Awaiting written response from GemLife.	Secretary	Ongoing
Arts & Crafts Area. Why is there a need for architects to be involved in a simple conversion of space and seek clarification?	As above.	Secretary	Ongoing

Discussion	Action	Who	Status
Bar Fridge on the rooftop area.	Bar Fridge has been installed.		Closed
Resort Buggy Use	Still undecided Review again next Meeting.	Chairperson	Ongoing
Exercise Class survey Pilates & Yoga preferred	One Pilates instructor contacted and available in 2025 on a Thursday morning. Make contact with yoga instructors.	Secretary	Ongoing
Asset Register	Still waiting on response from PO.	Secretary	Ongoing
DVD Storage in Cinema	PM is looking into installing temporary shelving in the cinema to house the DVD's etc.	Secretary	Ongoing
Backup for Treasurer.	Revisit next meeting.	Secretary	Ongoing
Dedicated Kitchen Manager	Not a lot of interest at this stage. Revisit at later date.	Secretary	Ongoing
Appointment of massage person.	Secretary to gauge resident interest.	Secretary	Ongoing

New Agenda Items

Discussion	Action	Who	Status
EOI for interest in formation of 2025 Social Committee positions due to resignation of some previous Committee Members. Applications closing date 14 th January 2025.	Residents to be advised and calls for EOI in forming the 2025 Social Committee.	Secretary	Ongoing
Installation of Drink & Snack Dispenser in Country Club.	After discussion. Agreed not viable. Resident interested in dispenser in Pavilion to be advised.	Secretary	Closed
Mobile phone reception. An ongoing issue in this general area and not a HOC issue.	Residents to be advised to contact their provider.	Secretary	Closed
Bocce Court. Resident submitted request for surface of court to be changed to better suit the needs of interested Bocce players. Resident requests the HOC support the removal of current surface and replace with deco gravel at a cost of \$705.00. Labour would be provided. HOC cannot change any infrastructure owned by GemLife without approval and also, after investigation, have found that the current artificial turf is more than suitable.	Park Owner would need to approve any works to this area. After discussion and consideration, the HOC is not prepared to fund changes to the existing Bocce Court surface.	Secretary	Open

GENERAL BUSINESS			
Discussion	Action	Who	Status
<p>Drinks & Snacks in 10 Pin Bowling Area</p> <p>HOC requests that PO reconsider whether residents can bring drinks into Bowling table and seating areas. PO has verbally advised it will be acceptable as long as the HOC understands that any damage done will be the responsibility of the HOC and GemLife rules will change accordingly.</p>	<p>HOC recommends that no open glasses or cups be allowed in this area. Residents to be advised that drinks and snacks can only be consumed in the area around tables and chairs and not within the bowling area and reiterate that the equipment in this area is very expensive and needs to be protected wherever possible.</p>	Secretary	Open
<p>Drinks & Snacks in Golf Simulator Area</p> <p>HOC requests that PO reconsider whether residents can bring drinks into Golf Simulator seating area remaining at least 1.5 metres from the simulator.</p>	<p>HOC recommends that no open glasses or cups be allowed in this area and reiterate that the equipment in this area is very expensive and needs to be protected wherever possible.</p>	Secretary	Open
<p>Library Submissions and request</p> <p>The HOC consider purchasing a small “safety smart” step ladder with locking wheel to enable the librarian and residents to get to books beyond their reach.</p>	<p>Tanneke Booth to research and present quote for the step to the next HOC meeting in January for consideration.</p>	Tanneke	Open
<p>Library Submissions and request</p> <p>HOC consider a budget for the purchase of new books for the library on a quarterly basis.</p>	<p>After discussion, the HOC agreed that they would allocate a quarterly amount of \$250 for the purchase of new books for the library. Invoices to be submitted accordingly.</p> <p>All in Favour - CARRIED</p>		Closed

Meeting closed at 10.38 am

Next meeting: Tuesday 14th January 2025 at 9.30am in the Clubhouse Conference Room.

Minutes approved: Date 11th December 2024



Shane Storer
Chairperson